



**3822 West 1987 South
Salt Lake City, UT 84104**

An Equal Opportunity Employer

**EMPLOYMENT APPLICATION
AND RECORD FOR
PROSPECTIVE EMPLOYEES**

Page 1 of 3

Please complete this form. If you have a resume, please attach it to this form after completing it.

Applications and resumes should be submitted to the Human Resources Office via email (hr@integracore.com), fax (801)-975-9394, or mailed to the above address.

We thank you for applying to IntegraCore for employment. IntegraCore is an equal opportunity employer. IntegraCore does not discriminate in employment on account of race, color, religion, national origin, citizenship status, ancestry, age, sex (including sexual orientation), marital status, physical or mental disability, military status or unfavorable discharge from military service. We hope that you are successful in finding the right position for you either at IntegraCore or elsewhere.

PLEASE PRINT

Date of Application: _____

Position(s) Applied For: _____

Date of Availability: _____

Desired Shift (check all that apply) Full Time Part-time Day Shift Swing Shift

PERSONAL INFORMATION

Name: _____
Last First M.I.

Current Address: _____
Street City State Zip

Daytime Phone: _____ Evening Phone: _____

Are you a U.S. Citizen? Yes No Are you legally eligible to work in the U.S.? Yes No

Are you at least 18 years of age? Yes No *(If no, you may be required to provide work authorization.)*

During the last 10 years, have you been convicted of a crime other than a minor traffic offense? Yes No

(A conviction will not necessarily automatically disqualify you for employment. Age and date of conviction, seriousness and nature of the crime, and rehabilitation will be considered)

Are you related to any current IntegraCore employees? Yes No
Employee's Name: _____ Relationship: _____

EDUCATION

School	Name, City, & State of School	Course of Study	No. of Years	Degree Received
High School				
College				
Other:				

REFERRAL INFORMATION

How did you learn about this position?

Advertisement Company Website DWS Website Employment Agency
College Job Board Employee: _____ Other: _____



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Page 2 of 3

REFERENCES

Please give the following information for three (3) persons (not related to you) whom you have known at least 3 years (professional references strongly preferred):

Name: _____	Relationship: _____	Years Known: ____
Address: _____ <small style="text-align: center;">Street City State</small>	Phone: _____	Email: _____
Name: _____	Relationship: _____	Years Known: ____
Address: _____ <small style="text-align: center;">Street City State</small>	Phone: _____	Email: _____
Name: _____	Relationship: _____	Years Known: ____
Address: _____ <small style="text-align: center;">Street City State</small>	Phone: _____	Email: _____

INTERESTS

Please list below any hobbies, clubs, organizations, civic clubs, etc. in which you have or in which you currently participate, that may relate to the position(s) to which you are applying:

EXPERIENCE

Please check the items with which you have experience:

Operations

- | | |
|----------------------|-----------------------|
| Receiving | Scan Guns |
| Inventory Control | Scales |
| Assembly/Production | Driver CDL |
| Shipping | Maintenece |
| Picking | Sit Down Forklift |
| Material Handling | Center-Pivot Forklift |
| Returns | Cherry Picker |
| Cycle Counting | Walky Rider |
| Consolidation/Replen | Other: _____ |
| Basic Comp Skills | Other: _____ |
| Adv Computer Skills | Other: _____ |

Office:

- Admin Assistant/Sec
- Office Management
- HR
- Sales
- Management
- Account Management
- Customer Service
- Project Management
- Programming
- IT
- Quality
- Purchasing
- Product Development
- SOP/Process
- Legal
- Other: _____

Area(s) of Highest Interest

OTHER QUALIFICATIONS

Please list any other special skills, professional certificates, experience, and/or training that would enhance your ability to perform the job functions of the position applied for:



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Page 3 of 3

EMPLOYMENT HISTORY

Please include your last four (4) places of employment, including periods of unemployment, starting with your most recent. *Incomplete information may disqualify you from further consideration.*

From	To	Employer's Name	Telephone	Immediate Supervisor
Job Title	Address		Hourly Rate/ Salary	Reason for Leaving
List relevant job duties responsibilities _____				

From	To	Employer's Name	Telephone	Immediate Supervisor
Job Title	Address		Hourly Rate/ Salary	Reason for Leaving
List relevant job duties responsibilities _____				

From	To	Employer's Name	Telephone	Immediate Supervisor
Job Title	Address		Hourly Rate/ Salary	Reason for Leaving
List relevant job duties responsibilities _____				

From	To	Employer's Name	Telephone	Immediate Supervisor
Job Title	Address		Hourly Rate/ Salary	Reason for Leaving
List relevant job duties responsibilities _____				

Are you currently employed? Yes No May we contact your current employer? Yes No

AGREEMENT

PLEASE READ CAREFULLY BEFORE SIGNING:

I understand that neither the completion of this application nor any other part of my consideration for employment establishes any obligation for IntegraCore to hire me. If I am hired, I understand that either IntegraCore or I can terminate my employment at any time and for any reason, with or without cause and without prior notice. I understand that no representative of IntegraCore has the authority to make any assurance to the contrary.

If offered a position, I understand that my employment with the company is contingent upon my reading and signing the Drug-Free Workplace Policy and passing a drug screen administered before hire, as well as the Background Check/Information Release Form.

I attest with my signature below that I have given to IntegraCore true and complete information on this application. No requested information has been concealed. I authorize IntegraCore to contact references provided for employment reference checks. If any information I have provided is untrue, or if I have concealed material information, I understand that this will constitute cause for the denial of employment or immediate dismissal.

Applicant's Signature _____ Date _____